



## **BUSINESS & CONGRESSES VISA REQUIRMENTS & PROCESS**

Please read carefully the requirements so as to make sure you need to apply for this kind of visa instead of a Professional Visa. The Business visa is intended for applicants who are going to visit customers, do marketing research, take part in commercial exhibitions, congresses and fares etc.

### **Documents to Present:**

1. Two sets of Visa Application Form (Original) dated & signed by the applicant.
2. Three recent photographs 4x4 cm with White background (put in an envelope - DO NOT PASTE).
3. Photocopy (on A4 paper only) of Valid Passport (first & second page) including valid visas.
4. Company's bank statements for the last year certified by the bank (with name stamp of bank officer).
5. Round Trip Flight Itinerary: Ticket, E-Ticket or booking by travel agent.
6. Hotel Reservation or accommodation arrangements.
7. Hotel/Accommodation Arrangements and Flight bookings must be corresponding.
8. Recommendation Letter from the relevant Chamber of Commerce & Industry.
9. Personal Note from the applicant explaining the reasons of trip.
10. International Health Insurance.
11. International Credit Card (If Available).
12. **(Only for applicants who are employed by the company)** Letter of introduction of the applicant, with designation & salary details, by the company in Pakistan/Afghanistan/Tajikistan requesting the visa and stating purpose of the trip, length of stay and level of financial support over the applicant.
13. **(Only for applicants who are owners/proprietors of the company)** Evidence of the company's activities and ownership with the applicant (e.g. invoices, tax record, Company house certificate, articles of association, etc).
14. **Only if the application is related to an invitation from a person or company in Argentina**, Letter of invitation from the company in Argentina stating; personal data of the applicant (complete passport details), purpose of the trip, length of stay, level of financial support (if any) over the applicant and full details of the organization or person. Invitation must be submitted in original. The signature of the signing person must be certified by an Argentine notary public and subsequently by Colegio de Escribanos. The company must be registered at Registro Nacional Unico de Requirentes Extranjeros (RENURE) and must provide their registration number. Scanned copy of invitation letter is acceptable just to start visa process but business visa will not be issued without original invitation letter.

**Application Submission:** Applications (without original passport) can only be submitted via our Drop-Box service provider Gerry's International. Drop-Box Service charges Rs. 1500/- per application payable to Drop-Box only. The Consular Section of the Argentine Embassy does not receive/deliver passports by Drop-Box or mail.

**Visa Interview:** All visa applicants shall be interviewed by the Head of the Consular Section in Islamabad prior to the issuance of visa. Interview shall be scheduled via email within one week after submission of complete visa application at Drop-Box. **Important:** Applications are entertained and applicants are interviewed only if all required documents are attached, otherwise the applications shall be denied on presentation.

**Visa Process:** All visas applications are analyzed one by one by the Competent Authorities in their own time frame. Submission of complete visa application/interview/invitation letter does not guarantee the issuance of visa. **Important:** After personal interview & submission of complete documents Business Visa process requires at least **35-45 DAYS**. Interviews are given no later than one week after submission of documents.

**Visa Fee:** When informed about the acceptance of the visa application and relevant documents for visa processing, the applicant have to deposit the visa processing fee, 200 USD in Habib Bank Limited, F-6 Islamabad. The fee deposit slip will be issued by the Embassy.



**Note 1:** The visa processing fee is nonrefundable; it is only for initiating the visa process. It is neither dependent upon the results of the visa request nor it guarantees a positive outcome.

**Note 2:** There are no other charges of any kind except visa processing fee and Drop Box service charges, if anyone asks for any sort of charges; this situation must be immediately reported through email at [consular\\_epaki@mrecic.gov.ar](mailto:consular_epaki@mrecic.gov.ar).

**NONE OF THE LOCAL STAFF IS INVOLVED IN THE DECISION-MAKING OF VISAS.  
VISA APPLICATIONS ARE RESOLVED BY ARGENTINE OFFICERS ONLY.**

**Warning:** The Embassy of the Argentine Republic warns all visa applicants that it is illegal to stay in Argentina beyond the validity of their visas. The Argentine Government reserves the right to act sternly if any applicant decides to overstay. The offender will then be placed in the custody of immigration authorities and made to leave the country.

**Contact Information:** Embassy of the Argentine Republic (House No. 24, Street No.18, F-6/2, Islamabad - 44000)

**Email:** [consular\\_epaki@mrecic.gov.ar](mailto:consular_epaki@mrecic.gov.ar), **Website:** [www.epaki.mrecic.gov.ar](http://www.epaki.mrecic.gov.ar)

**Any visa related queries are not answered by telephone. Leave a message or for better & faster reply write an email, which will be replied within 24 working hours.**