

# Checklist for Business visa

**N.B. Business visa requires minimum 5-8 working days to process. You should allow a maximum time of up to 6 weeks in exceptional circumstances. Visa status can be tracked on our website link [www.visadropboxonline.com/passporttracker](http://www.visadropboxonline.com/passporttracker)**

**Applicant needs to submit the following documents:**

Mark <input checked="" type="checkbox"/> or <input checked="" type="checkbox"/> when completed		YES	NO
1	Completed Visa Form.		
2	Two passport sized photos <b>(White Background)</b> .		
3	Applicant's passport valid at least for six months <b>(Along with copy)</b> .		
4	UK valid residence visa with its copy (if applicable).		
5	Company letter in UK indicating particulars of the applicant, duration of visa defining purpose of visit(s). A copy of the certificate of incorporation/registration of the company needs to be attached.		
6	An invitation letter from Pakistani counterpart indicating particulars of the applicant, duration of visa defining purpose of visit(s). A copy of the Pakistani registration certificate will need to be attached.		
7	Latest bank statement of the applicant.		
8	Proof of Address e.g. Utility bill, Council tax bill/statement, rental agreement or UK driving license.		
9	Any other supporting documents which applicant feels may help in the assessment of visa request.		
10	Foreign Companies based in Pakistan to provide their proof of registration.		

**Name of Applicant:** \_\_\_\_\_

**Date:**        /        / 20

**Applicant Signature:** \_\_\_\_\_

Or name & signature of person submitting on behalf of app

Gerry's staff R:

Gerrys Staff S:

**For Official Use**